GATEWAY IN CYRAS AND AT THE DHB



What is seen and shared in the IT System – a quick overview

How to create a referral on CYRAS

- All children entering care must be referred for a Gateway assessment. If the child has been referred to FGC or had already had an FGC, consider if a Gateway referral would be helpful
- Check if the child has had a Gateway referral recently to reduce duplicates
- To start the process go to here

Safety and Risk Screen (1)
 Health & Education Assessments (0)
 New YJ Referral
 New Gateway Assessment
 Practice Tools Record (2)
 Care Agreement (0)
 Court Record (1)
 Specialist Services (0)
 Strengthening Families (0)

Mational Applications (0)

Employed Casework Recording (1)

- Strengthening Far
 Transfer (0)
- Assessment Record (0)
- 🗄 🍈 Phase Case Notes (0)
- 🗄 📄 Placement:Minnie (26-Nov-2010)

• Involve the child as a participant

surrent History	Referral Details Outcome Participants Financial Summary			
9	Roles			
20-0x1-2010	Show only participants active on 21-Jun-2018			
@ Intakestoney (20-Oct-2010)	Participant	Age	Role	Start Date End/Date Involved Attac
Outcome (1)	Red car second	5	Client	28-Oct-2010
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Practice Tools Record (2)				
Care Agreement (0)				

• Then go to the Referral Details tab

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Completing the referral

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You must put in a referral Category. Once you have referred the child, the DHB can see the information in this drop down



Entry to Care is for when the referral is because the child is entering Care – the policy is that child will be referred within 10 days of entry.

When an exemption to the gateway referral policy for a child entering care is needed

When an exemption to a child entering care is	the gateway referral policy for a needed	ORANGA TAN Ministry for Children
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Predictal Details Outcome Participants Pinancial Softmany Details Referral Category: Client: DHB Status: Not Sent Consents Consents Consent annot be obtained/or has been with drawn Notes Safeway Consent Parent's Health Information Consent<	Record status: Open	
Health Assessment Author:	Date: 21-Jun-2018 Type: Create Edit View	
Referral DHB: Date Referred: Referred: Referred: Date a signed copy of the guardian(s) written consent must be uploaded to 'Gateway Files' on the Outcome Tate	If a child is entering care, but a decision is made not to refer, the enter the most appropriate reason here. Note the requirement f consultation with DHB and Education for the first option. If consent isn't given, then the referral cannot take place unless go to court and get an appropriate order for it to occur.	en [:] or 3 you

Entering the consent status

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Education Profile request

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The request for the education profile is here. There is a template that you can create and edit. It has some sections that are prepopulated. Select the appropriate type, fill in the gaps, and then email it or post it to the relevant person in education. It can be helpful if the DHB is copied into this correspondence.

Education Profile Request		
☑ Education Profile is not required.	Reason: Details: Education Profile not requested Education Profile cannot be provided	
Health Assessment		
		If needed, you can record that an education profile isn't being requested. This should only be done if there isn't value in an education profile – for example for a baby who hasn't attended ECE.



Making the referral to the DHB

window								
Referral Details Outcome Participar	ts Financial Summary	1						
Details								
Referral Category:						Record sta	tus: Open 👻	X
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Adding the consent document and sharing documents with the DHB

eminders Window	
Referral Details Outcome Participants Financ	al Summary
Details	
Assessment status: In Progress 🗸 🗸	
Incomplete Reason: O Declined	
Consent Withdrawn	
O Other	
GateWay Files	
Category Filename	Upload Date
Other Files Blank test doc.doc	- 1052018 Delte
	view
Assessment	
Author: James, Sarah (SJAME011)	Move to the "Outcome" tab as soon has you have pushed "Refer Now"
	Create
	This is a place where the documents that are uploaded in Gateway can be seen instantly
	both on CVRAS and at the DHR on their IT tool
	both of CTRAS and at the DTB of their T tool.
	Push "Add" and then use the drop down box under "Category" to choose "Other Files"
	and the data displayer and the set of the se
	Browse and attach the PDF of the written consent. As soon as they are uploaded they ca
	be viewed at the DHB
	It is here that you will be able to see the education profile, health report and ISA
	desuments and they are unleaded at the DUP. You are not east a reminder that this has
	documents once they are uploaded at the DHb. You are not sent a ferninder that this has
	happened.



What the DHB can see