**CONTACT AGREEMENT***Note this is a guide for creating a contact agreement and it can be modified for specific circumstances in each case.*

# **Parties to this Agreement**

Birth Mother:

Birth Father:

Adoptive Mother:

Adoptive Father:

# **Child**

Birth name:

Date of Birth:

Place of Birth:

**Birth Parent Contact details**

Birth Mother Phone:

Birth Mother Email:

Birth Mother Address:

Birth Father Phone:

Birth Father Email:

Birth Father Address:

**Adoptive Parent Contact details**

Address:

Adoptive Mother Phone:

Adoptive Father Phone:

Email:

**Introduction**

*Birth parents' names* chose *Adoptive applicants' names* to parent *baby name*. This placement was arranged through Oranga Tamariki's Adoption Service. Both parties met *at location (*in the Oranga Tamariki Adoption Service office on *date* prior to consent being signed and discussed expectations around contact. *Birth parents' na*mes affirmed their wish for *baby name* to be adopted by *adoptive applicants*.

*Birth parents' names* and *Adoptive applicants' names* agree to an open adoption of *baby's name*.

*Birth parents' names* agreed that photographs of *baby's name* taken by Oranga Tamariki social workers following his/her birth may be provided to *Adoptive applicants' names*.

**Name**

*Birth parents' names* chose *baby's name* as

*Birth parents' names* are happy for *Adoptive applicants’ names* to rename baby's name.

*Adoptive applicants' names* have stated they would like to give baby the name….../*Adoptive applicants' names* have not made any decisions regarding a name for baby, however, will consider using *Baby's name* as one of his/her names.

# **Religion**

*Birth parents' names* have not stipulated any religion for *baby's name* to be brought up in, and are happy for *adoptive applicants' names* to make that decision. They are aware *adoptive applicants' names* are *religious denomination* and are happy that *baby's name* is brought up within this faith.

**Non-Binding Agreement**

All parties to the agreement understand that this document is not a legal contract and cannot be enforced under current adoption legislation but wish this recorded as their current intentions for on-going contact.

**Contact**

The following contact is what has been agreed to at the time of *baby’s name* placement. Both parties are aware that from time to time these intentions may need to change to fit in with life stages and they will negotiate with one another to agree on any changes.

Either party may contact the other to organise contact with *baby name*.

**Agreed Contact Arrangements**

1. *Adoptive applicants' names* will send an email/text on the first day of *baby's name* placement with them to let *birth parents names* know that he/she has joined their family and how he/she is.
2. *Adoptive applicants' names* will provide *birth parents' names* with updates during the first couple of weeks after *baby's name* has been placed in their care.

Or

In month (# weeks/months later) *adoptive applicants' names* will send an email with photos to update *Birth parents' names* as to *baby's name's* progress.

1. *Birth parents' names* would like to meet up with *adoptive applicants' names* sometime after placement; not prior to # months after placement. The objective of the meeting is to build a relationship between *adoptive applicants' names*, and birth parents' names as the basis for ongoing future contact. *Adoptive applicants' names* will contact *birth parents' names* when they feel settled to organise this.

Or

The parties agree to a face to face meeting between, *adoptive applicants’ names*, baby’s name, and *birth parents names* within the first # months of placement. This will allow *baby's name* to settle into her/his new family. *Who* will take responsibility for contacting *who* to set up this meeting.

Or

This first face to face meeting will take place around *month and year*. *Who* will take responsibility for contacting *who* to set up this meeting.

1. The parties agree to face to face contact visits # times per year. These visits will be initiated by *who* making contact with *who*. Planning for these visits will work around family commitments etc. and will be held at a family friendly area *whereabouts*, decided by *adoptive applicants’ names*.
2. *Birth parents' names* will let *adoptive applicants’ names* know in advance if she/they are bringing someone with her/them to this visit.
3. *Adoptive applicants' names* plan to send email updates with photos every *?* to *birth parents' names*. This will be ongoing unless *birth parents' names* ask for this arrangement to change.
4. *Birth parents' names* and *adoptive applicants' names* have agreed to being contacted by each other by *email, text, phone call or private messenger* to arrange contact for *birth parents' names* and *baby's name*.

Or

The parties have agreed that all contact will be made by email.

1. *Adoptive applicants’ names* agree to send *birth parents' names* regular photos and updates of any milestones, achievements and any medical concerns via *email, or private messenger application* as agreed between *adoptive applicants' names* and *birth parents' names.*
2. *Birth parents' names* agrees that any photos or information that they/she receive/s from *adoptive applicants' names* regarding *baby's name* will not be shared on Facebook or any social media sites unless agreed to by *adoptive parents' names*. There should be nothing uploaded to any social media site that would in any way identify *adoptive applicants' names* and *baby's name*.
3. *Adoptive applicants’ names* are in agreement with *birth parents' names* sharing photos they have sent to them of *baby's name* with *birth parents' names'* close friends and family.
4. *Birth parents' names* may have family members who want to have contact with *baby's name* and they should occur as part of the agreed fact to face contact visits and be agreed to by *adoptive applicants' names* when the contact arrangement are being made.
5. Should any of *birth parents' names* future children wish to make contact with their sibling *baby's name*, both parties in principle support this and agree to negotiate how contact can be made. Any face to face contact between *baby's name* and any future siblings may be included in the agreed arrangements for ongoing contact.
6. If *birth parents' names* do not want to be contacted by *adoptive applicants' names* for a time she will communicate this directly to *adoptive applicants’ names*, advising them

of the reasons and if possible timeframes involved. To resume contact with *adoptive applicants' names*, *birth parents' names* will contact *adoptive applicants' names* directly to advise them of this.

1. Should at any time *birth parents' names* wish to review or pause face to face contact or updates, *adoptive applicants’ names* respect her/their wishes. They understand things may change in the future and do not want *birth parents' names* to feel pressured if she should change her mind in future or her situation changes.
2. Should in the future *birth parents' names* wish to then resume contact she can email *adoptive applicants’' names* and ask for updates to resume and a plan on restarting face to face contact put in place to meet the needs of *baby's name*.
3. If either party change their contact details, they will advise the other party.
4. Should contact details be lost, either party is open to being contacted by an Adoption Service social worker in the future to establish current details and discuss contact arrangements. Both parties agree that upon request either party may be contacted by an Oranga Tamariki Adoption Service social worker on the request on the other party.

|  |  |
| --- | --- |
| (Birthparent)  Birth parent name | Date: . |
| (Birthparent)  Birth parent name | Date: |
| . (Adoptive Parent)  Adoptive Parent name | Date: |
| . (Adoptive Parent) | Date: |

# Adoptive Parent name